

SCOTTISH BORDERS COUNCIL MAJOR CONTRACTS GOVERNANCE GROUP

MINUTE of Meeting of the MAJOR
CONTRACTS GOVERNANCE GROUP held
Via Microsoft Teams on Tuesday, 14
September 2021 at 2.00 pm

Present:- Councillors M. Rowley (Chairman), A. Anderson, G. Edgar, S. Haslam, J. Fullarton, E. Thornton-Nicol, T. Weatherston.

In Attendance:- Executive Director Finance & Regulatory Services, Chief Officer Roads, Financial Service Manager, Contracts Manager, Estimator (M. Douglas), J. Scully, L. Teaz and G. Newman (CGI), Clerk to the Council, Democratic Services Officer (D. Hall)

1. **MINUTE**

There had been circulated copies of the Minute of the meeting of the Major Contracts Governance Group of 6 June 2021.

DECISION

NOTED the Minute of the Major Contracts Governance Group of 6 June 2021.

2. **CHANGE IN SCHEME OF ADMINISTRATION**

Copies of an extract from the Scheme of Administration, giving amended details for the Major Contracts Governance Group, had been circulated. The Executive Director Finance & Regulatory Services explained that following a motion by Councillor Thornton-Nicol which had been agreed by Council there had been a change to the Scheme of Administration with regard to the remit of the Major Contracts Governance Group. The Group would scrutinise SBC Contracts and CGI, with the performance of Live Borders now being reviewed by the Executive Committee.

DECISION

NOTED the change to the Scheme of Administration for the Major Contracts Governance Group.

3. **Public/ Private Reports**

With reference to paragraph 3.2 of the Private Minute of the meeting of 1 June, the Chairman advised that there were proposed changes to the way in which business would be considered by the Group. Most of the business had previously been taken in private due to commercial confidentiality, but moving forward it was hoped to have more discussion in public. The Executive Director Finance & Regulatory Services explained the situation and the impact of the changes. Under the Local Government (Scotland) Act 1973 the Group was obligated to keep commercially sensitive information private. Using the proposed approach, genuine commercially sensitive information would be discussed in private, but, where possible, it would be separated from aspects that could be discussed in public. Where necessary, multiple reports (one public, one private) could be produced, or commercially sensitive information could be included as a private appendix to a public report. Members discussed the changes and unanimously agreed to the new approach.

DECISION

AGREED to conduct as much Major Contracts Governance Group business in public as practicable.

4. PRIVATE BUSINESS

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business contained in the following items on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of part 1 of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

5. MINUTE

Members approved the Private Section of the Minute of the Major Contracts Governance Group of 6 June 2021.

6. SBC CONTRACTS TRADING OPERATION UPDATE

Members considered a report on the trading and financial position of SBc Contracts for the period to 30 June 2021.

7. CGI EXECUTIVE PERFORMANCE REVIEW

Members considered the CGI Performance Review.

The meeting concluded at 4.00 p.m.